

## **Graduate Group in Economics** **Graduate Progress Report**

Each year, all graduate students are required to complete a progress report. The first part requires specific information according to your year in the program. The second part is required of all students. Faculty advisor and/or graduate chair comments are recorded at the bottom of the form and returned to the student. This form is designed to record your accomplishments each year and to identify areas in need of improvement.

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Matriculation Year: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Penn ID: \_\_\_\_\_

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### **First Year**

Completed Core Courses

Econ 7100; Econ 7200; Econ 7110; Econ 7210; Econ 7300; Econ 7310

Comments/concerns

\_\_\_\_\_  
Graduate Chair Signature

\_\_\_\_\_  
Date

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**Second Year** - forms must be handed in to the Graduate Coordinator by the deadlines indicated in our [rules and policies](#)

Completed Empirical Requirement  
Return by May 31st of your 2<sup>nd</sup> year

[Empirical Course Requirement Form](#)

Completed Upper Level Course Requirements  
Return each semester until completed

[Upper Level Course Requirement Form](#)

Transfer credit from a previous graduate program

[Transfer of Credit Form](#)

Completed 16 CUs

Attended seminars/job market seminars; Stayed after a presentation to interact with presenter and faculty.

Comments/concerns

\_\_\_\_\_  
Graduate Chair Signature

\_\_\_\_\_  
Date

**Third Year** - forms must be handed in to the Graduate Coordinator by the deadlines indicated in our [rules and policies](#)

Submit your [Third Year Paper Supervisor Form](#)

This form must be completed and returned by January 31st, of your third year.

Complete first research paper.

**Third Year Paper Completion Form:** This form must be signed and returned after it has been approved and graded. Your paper must be submitted to your Third Year Paper Supervisor no later than May 31st of your third year. This will often form the first chapter of your dissertation.

Comments/concerns

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Graduate Chair Signature

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Date

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**Fourth Year** - forms must be handed in to the Graduate Coordinator by the deadlines indicated in our [rules and policies](#)

Advisors must be chosen by December 20th of fourth year

[Advisor Form](#)

Passed proposal defense      Date: \_\_\_\_\_

The Dissertation Proposal Defense must be completed by May 31st of your fourth year

[4th Year Proposal Defense Form](#)

Completed the two-department workshop requirement for a grade

[Workshop Completion Form](#)

Comments/concerns

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Graduate Chair Signature

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Date

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**For all students**

What are your strengths in the academic program? In what areas do you feel you have made the most progress?

In what areas do you think that you need to improve? What steps are you taking to accomplish those goals?

**EVALUATION**

Recommend for continuation in Ph.D. program.

Recommend for continuation with the following provisions: (e.g., finish incomplete, proposal, pass technical requirements).

Recommend termination from the program no later than \_\_\_\_\_ (Month/Year).

Comments/concerns

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Graduate Chair Signature

Date